



GOVERNMENT OF PUDUCHERRY



MAHATMA GANDHI GOVERNMENT ARTS COLLEGE, MAHE

AFFILIATED TO PONDICHERRY UNIVERSITY

(NAAC B++ GRADE, NIRF : 101-150)

CHALAKKARA, P. O. NEW MAHE - 673 311

 www.mggacmahe.ac.in

 mggac.mahe@nic.in,  0490-2332319,  9446032319

PROSPECTUS

Admission to PG Courses

www.mggacmahe.ac.in

2025-2026

This Information Brochure is only for general information and guidance for candidates seeking admission to PG Courses in Mahatma Gandhi Government Arts College, Mahe, Puducherry functioning under the Govt. of Puducherry, and is not a legal document and is subject to alteration/change without prior notice. Visit College Website regularly for updates.

Dr. K. K. Sivadasan

Principal

Mahatma Gandhi Government Arts College
Mahe, U.T. of Puducherry

Contents

1	PROFILE OF THE COLLEGE	1
2	PG COURSES OFFERED	1
3	HOW TO SUBMIT APPLICATION ?	1
4	PROCEDURE FOR ADMISSION	1
5	TENTATIVE SCHEDULES FOR ADMISSION TO PG COURSES	2
6	APPLICATION, PROCESSING AND COUNSELLING FEES	3
6.1	How to Pay Application Fee ?	3
7	AGE CRITERIA	4
8	NATIONALITY CRITERIA	5
9	RESIDENCE CRITERIA	5
10	RESERVATION OF SEATS	6
10.1	Reservation to Residents of Kerala State	6
10.2	Reservation to Residents of UT of Puducherry	6
11	ELIGIBILITY CONDITIONS	10
12	SELECTION PROCEDURE	10
12.1	Procedure for Determining Merit Score	10
13	FEE STRUCTURE	10
13.1	Fees Payable To Pondicherry University	10
13.2	Fees Payable to College	11
14	SEAT MATRIX	11
15	SPECIAL FEATURES	14
16	LIST OF ANNEXURES	15
17	QUERIES/HELP-DESK	17
18	OFF-LINE APPLICATION FORM - PG COURSES (2025-'26)	18
19	ANTI-RAGGING AFFIDAVIT (2025-'26)	26
20	RULES REGARDING MOBILE PHONE/SMART PHONE/LAPTOPS AND OTHER ELEC- TRONIC GADGETS USAGE (2025-'26)	29
21	INSTRUCTIONS TO THE ADMITTED STUDENTS (2025-'26)	31

1 PROFILE OF THE COLLEGE

Mahatma Gandhi Government Arts College, situated at Mount Vera, Chalakkara, Mahe and built in a serene, picturesque, sprawling campus is an outcome of the efforts of the Puducherry administration with the avowed objective of imparting quality education in Humanities and Science to all the constituent units of the Union Territory of Puducherry.

The College was established in 1967 and inaugurated on 11th December 1970 by Shri. B.D.Jatti, His Excellency the Lt. Governor of Puducherry and Prof. M.M. Ghani, Vice Chancellor, University of Calicut, unveiled the plaque. The function was presided over by Shri.M.O.H. Farook, the Hon'ble Chief Minister of Puducherry.

The institution started off as a junior college affiliated to the University of Calicut. It attained the status of a full-fledged degree college in the year 1973 and a Post Graduate Institution in the year 1992. The college is presently affiliated to the Pondicherry University and is accredited **B++** Grade by NAAC (National Assessment and Accreditation Council). The college has good infrastructural facilities, well equipped laboratories, qualified and experienced Faculties. The College offers 11 under graduate degree courses and 2 post graduate degree courses.

2 PG COURSES OFFERED

PG Courses offered in the college and the number of seats are shown in Table 1

PG Courses and Seats		
Sl. No.	Name of the Degree and Specialization	No. of seats
1	M.Sc. Botany	30
2	M.A. Hindi	30

Table 1: PG Courses

3 HOW TO SUBMIT APPLICATION ?

Applicants can download the off-line application form from <https://mggacmahe.ac.in/admission>. Filled in application form with supporting documents should be submitted in person or by post to the following address before the closing date.

Principal
Mahatma Gandhi Government Arts College
Chalakkara, New Mahe PO
Mahe - 673 311

4 PROCEDURE FOR ADMISSION

1. Candidates seeking admission to Post Graduate Courses should have passed the relevant subject as main at the Degree level except for admission to language course i.e. M.A. Hindi.

2. Candidates will be selected for admission based on aggregate marks in all semesters (Only Part III subject marks). **Pondicherry University students can apply with marks up to the fifth semester and are directed to submit their final semester marks within two days of the publication of the results.**
3. Candidates are required to apply **off-line**.
4. Applications for admission will be received only up to the time and date as specified in the notifications issued in the Admission Notification.
5. As soon as applications are received, intimation will be sent to the applicants giving the registration number, which should be quoted in all their subsequent correspondence regarding admission. Enquiries will not be attended to unless the registration number is quoted.
6. Within 7 days after the last date for receipt of applications, the General Merit List of candidates who have applied for admission will be displayed in the **College website**.
7. Candidates will be selected for admission strictly in accordance with the selection criteria specified in the prospectus and the final list will be published in the **College website**.
8. The applicants have to visit the website for any updates or check his/her mail for any intimations regarding counselling/admission.
9. A candidate eligible for any reservation is also eligible for admission under open merit or resident merit as the case may be.
10. If a candidate is absent from counseling for a particular course, his/her name will be deleted from the list of candidates for that particular course.
11. Candidates may be required to attend a selection counselling at the College at their own expense. The date and time of the Counselling will be intimated to the candidates only through email, website and newspaper notifications. Candidates, if provisionally selected at the counselling, should pay the prescribed fees immediately.
12. If there are vacancies after the first counselling, a second list will be prepared deleting the names of candidates who were absent from the first counselling.

Detailed procedure for admission, eligibility conditions etc are given in subsequent sections.

5 TENTATIVE SCHEDULES FOR ADMISSION TO PG COURSES

Admission Schedule

1. Release of Advertisement for PG course Admission 2025-'26	11.07.2025
2. Commencement of Submission of Applications	14.07.2025
3. Last Date to submit off-line application	29.07.2025, 05:00 pm
4. Publication of Merit List	will be notified later
5. Provisional Admission*	will be notified later
6. First year classes will commence from	will be notified later

Table 2: Admission Schedule

6 APPLICATION, PROCESSING AND COUNSELLING FEES

Application Fee for Admission to **UG Courses** for the academic year 2025-'26 is as shown below

Applicants	Application Fee	
	SC/ST/PwD	Others (GEN/OBC/EBC/MBC etc)
Residents of Puducherry	₹ 300	₹ 500
Non-Residents (Other States)	₹ 300	₹ 500

Table 3: Application Fee

6.1 How to Pay Application Fee ?

Candidates can pay the application fee **On-line** by one of the following methods.

1. **Payment through UPI - directly to UPI id**

Pay the application fee to the UPI id : **mggacdhte@sbi**

2. **Scan the following QR code using UPI/Bank app and pay**

Figure 1: QR code to pay application fee



In both of the above methods, **verify the account holder's name : MAHATMA GANDHI GOVT ARTS COLLEGE**

3. Pay to the bank account through any on-line money transfer method

The bank account to which application fee is to be paid is as per the following details.

Beneficiary Name	The Principal, MGGAC
Bank Name	State Bank of India
Account Number	10270946770
Branch	Mahe
IFSC Code	SBIN0006407
MICR Code	673002052

All applicants should keep a screen-shot of the fee payment with them for future reference.

7 AGE CRITERIA

Age Criteria	
All PG Courses:	As per Pondicherry University Rules
Table 4: Age Criteria	

8 NATIONALITY CRITERIA

A candidate seeking admission should be an Indian National. However, French Nationals residing in the U.T. of Puducherry and covered by the terms of the Treaty of Cession shall be treated on a par with Indian Nationals, for the purpose of admission to all the courses.

9 RESIDENCE CRITERIA

An applicant is considered to be a Puducherry resident if he/she is an Indian National and satisfies at least one of the following criteria:

1. The candidate or whose parent (either Mother or Father or Both) or Guardian (in case of children who have lost both the parents) has been residing continuously in this Union Territory for at least five years preceding the date of application.
2. Those who have passed the HSC or any other public examination and for that purpose had undergone academic studies continuously for 5 successive years immediately preceding the qualifying examination (including the year of qualifying examination) in a recognized educational institution located in the UT of Puducherry and having their residence in the UT of Puducherry for 5 years continuously during that period. Mere stay in places such as residential hostel would not amount to residence.
3. Children of natives of the U.T. of Puducherry who have declared any place in the U.T. of Puducherry as their home town and so certified by their respective Heads of Office. Nativity Certificate in the prescribed format has to be enclosed. (G.O. Ms. No. 64 dated 25th May 2006).
 - (a) Children whose parents are Central/ State Government Servants/ Defence Personnel/ Central Paramilitary Forces/ Employees of Public Sector Undertakings wholly or substantially owned either by the Central Government or by the Puducherry Administration posted and have been serving in the U.T. of Puducherry for at least a minimum continuous period of three years immediately prior to the last date of submission of application.
 - (b) Children of the above said employees should have studied HSC / S.S.L.C. for two years in any of the schools in the U.T. of Puducherry and should have passed the qualifying examinations (HSC/ S.S.L.C.) from the same school. (G.O. Ms. No. 04, Puducherry dated 09.02.2016 of the Chief Secretariat (Hr. & Tech. Edn.), Puducherry.
4. Children of Defence Personnel who were killed or disabled in harness and children of Central Government Servants/ Pondicherry UT Government Servants/ Defence Personnel/ Employees of Public Sector Undertakings wholly or substantially run either by the Central Government or by the Puducherry Administration who died while in service in the UT of Puducherry.
5. French nationals residing in the Puducherry UT and covered by the terms of the *Treaty of Cession* shall be treated on a par with the candidates who produce the prescribed Puducherry UT Residence Certificate. Such French nationals will not be required to produce Residence Certificate; instead they should produce a "Certificate of Registration" issued for this purpose by the French Consulate at Puducherry. Children of these French nationals shall not be considered for admission under the quota of non-residents.

Note:

1. Candidates seeking admission under the U.T of Puducherry resident quota shall furnish the Permanent Integrated Certificate as per G.O. Ms. No 13, Dot 24/02/2007 of the Department of Revenue & Disaster Management, Puducherry and renewed from time to time.
2. Children of French Nationals under clause above shall not be considered for admission under the quota of non-residents.

10 RESERVATION OF SEATS

10.1 Reservation to Residents of Kerala State

The following reservations shall be made for admission to all courses subject to revision by Government.

Following seats are reserved for the residents of Kerala as per the G.O.Ms.No.33 dated 05.06.2013

1. 5 seats in the Post Graduate course in Botany and Hindi.

10.2 Reservation to Residents of UT of Puducherry

The remaining seats will be filled by Residents of UT of Puducherry as follows: Community certificates issued by the Govt. of Puducherry will only be considered for claiming reservation benefits. Again, SC / ST / BT / EBC / MBC / BCM / OBC candidates are also eligible for selection merit wise under Open Competition / General Category in addition to the reservations entitled to them.

** Horizontal reservation: Seats reserved/allocated under these categories will become operational, only if the minimum number of seats earmarked for each of these categories is not filled up under normal process of selection in any category.*

1. Scheduled Caste Candidates (SC)

Candidates claiming admission under this category should belong to a caste which is recognized as a Scheduled Caste under *the Constitution (Puducherry) Scheduled Castes Order 1964* dated 05.03.1964, read with "The Constitution (Scheduled Caste) orders (Second Amendment) Act 2002 (Central Act 61 of 2002) and should enclose the required certificate issued by an Officer of the Department of Revenue & Disaster Management, Puducherry, not below the rank of Deputy Tahsildar.

2. Scheduled Tribe Candidates (ST)

Candidates claiming admission under this category should belong to a caste which is recognized as a Scheduled Tribe under "the Constitution (Puducherry) Scheduled Tribes Order, 2016" dated 22.12.2016 and should enclose the required certificate issued by an Officer of the Department of Revenue & Disaster Management, Puducherry, not below the rank of Deputy Tahsildar.

3. Other Backward Classes (OBC) & Most Backward Classes (MBC) Candidates

Candidates claiming admission under these categories should enclose the recent OBC/MBC certificate issued by an Officer of the Department of Revenue and Disaster Management, not below the rank of Deputy Tahsildar.

Reservation of Seats (to Residents of Puducherry)

CATEGORIES	PERCENTAGE OF RESERVATION
VERTICAL RESERVATION	
Open General*	50 %
Other Backward Classes (OBC#)	16 % (Excluding Backward Class Muslims)
Backward Classes Muslims (BCM - Mahe)	10 %
Most Backward Classes (MBC)	7 %
Backward Tribes (BT)	0.5 %
Scheduled Caste (SC)	16 %
Scheduled Tribe (ST)	0.5 %
HORIZONTAL RESERVATION*	
Children/Grand Children of Freedom Fighters (FF)	4 %
Person With Disabilities (PWD)	5 %
Wards of Ex-Servicemen (ESM)	3 %
Meritorious Sports Persons (MSP)	1 %
Students from Rural Colleges in Puducherry/Karaikal Regions	15%

Table 5: Reservation of Seats

#Applicants from **Migrant-OBC** are considered under **General** Category, in Vertical Reservation.

4. Extreme Backward Classes (EBC), Backward Classes Muslims (BCM) and Backward Tribes (BT) Candidates

Candidates claiming admission under these categories should enclose the recent EBC/BCM/BT certificate issued by an Officer of the Department of Revenue and Disaster Management, not below the rank of Deputy Tahsildar.

5. Freedom Fighter Category (FF)

Candidates claiming admission under this category should be Children / Grand Children of Freedom Fighters and they should enclose the necessary certificate issued by the Officer-in- Charge, Freedom Fighters' Cell, Government of Puducherry.

6. Wards of Ex-servicemen (ESM)

Those who are registered as Ex-servicemen in the Department of Sainik Welfare (DSW), Government of Puducherry and have got an Ex-serviceman / Widow of Ex-serviceman identity card from DSW should enclose the necessary certificate issued by the Director, DSW, Puducherry.

7. Persons with Disabilities (PWD)

Candidates seeking admission under this category should be residents of the Union Territory of Puducherry suffering from not less than 40 per cent of any disability as certified by a competent Medical Authority. They should also produce a full size photograph exhibiting the deformity.

8. Meritorious Sports Persons Category (MSP)

9. The highest achievement of the candidates in only one annual tournament under the listed sports disciplines in a year will be considered for awarding marks.

10. The list of Sports Disciplines eligible for seats under sports quota:

1) Archery 2) Athletics 3) Atya Patya 4) Badminton 5) Ball Badminton 6) Basketball 7) Billiards and Snookers 8) Boxing 9) Gymnastics 10) Handball 11) Hockey 12) Judo 13) Kabaddi 14) Karate do 15) Kayaking and canoeing 16) KhoKho 17) Polo 18) Power lifting 19) Rifle shooting 20) Roller Skating 21) Bridge 22) Carrom 23) Chess 24) Cricket 25) Cycling 26) Equestrian Sports 27) Football 28) Golf 29) Rowing 30) Softball 31) Squash 32) Swimming 33) Table Tennis 34) TaekWondo 35) Tennikoit 36) Tennis 37) Volley ball 38) Weightlifting 39) Wrestling 40) Yachting

Selection of candidates will be based on the marks obtained by the candidates following the guidelines given by the Government of Puducherry vide G.O. Ms.53 dated 24th May 2012 and G.O. Ms. No 6 dated 14th March, 2018 of Chief Secretariat (Higher & Technical Education), Puducherry.

Sports Quota Priority	
Priority	Type of Achievement
1	International Achievement
2	Recognized National Achievement
3	Recognized South Zone Achievement
4	Recognized State level Achievement
5	Recognized State Championships
6	District/Regional/Zonal Level Achievements

Table 6: Sports Quota Priority

11. Participation / Achievements in sports / games shown in the list alone in the five years immediately preceding the year for which admission is sought will be taken into account. National / State Level Championships / Tournaments conducted by Organizations / Federations recognized by Indian Olympic Association / Ministry of Youth Affairs and Sports, New Delhi alone will be considered for award of marks (Recognition by the Indian Olympic Association / Ministry of Youth and Sports, New Delhi should be relevant to the period of years concerned).
12. Open /Invitational Tournaments of any kind will not be considered.
13. For Tennis, Achievements of Top 3 players by his/her position in the ranking list published by ATTA based on the ranking rules and the final rankings of previous 4 years will be awarded marks for achievements and participation (Necessary credentials from such Associations are to be enclosed).
14. For Cricket, the Annual Official Championship / Tournaments conducted within the country under the auspices of BCCI at District / State National Level alone will be taken into consideration for that year.
15. The participation / achievements of candidates with nativity of Puducherry Union Territory and who represented the Union Territory of Puducherry alone are eligible for marks under National Category.
16. The Union Territory of Puducherry candidates are eligible to apply for admission under Sports Quota and candidates of KVS/NVS/CBSE Schools within Puducherry are also eligible for marks.
17. All the achievement certificates are to be supported necessarily by the relevant participation Certificates and appropriate Forms / Certificates.
18. No further enclosures of certificates will be entertained after the last date for submission of completed applications.
19. A candidate can utilize the sports quota only once for these admissions.
20. The relevant attested copies of the certificates issued by the appropriate authorities as detailed in the G.O Ms. 53 dt. 24.05.2012 are to be submitted along with the application.
21. A Committee will be constituted to scrutinize the applications received under this category and will rank the candidates based on the marks assigned to the certificate/s enclosed along with the application and the sports merit list will be published.

22. Students from Rural Colleges : Applicants claiming admission under the rural category should have continuous study of 5 years immediately preceding, and including the year of qualifying examination in the Rural Government School/Colleges situated within the jurisdiction of the respective Commune Panchayats. Rural certificates must be signed by the Head of the Institution of Government School/College, Puducherry.

Note:

1. *Candidates seeking admission may submit the prescribed application duly furnishing all the relevant particulars with regard to Residence, Nativity and Community (no need to furnish the original certificates in support of the same). It would suffice if candidates declare in the application that all the particulars furnished by them are true and that if any information furnished by them is found to be false at a later stage, it will render them liable to severe action. However, candidates should produce their original certificates in support of their Residence, Nativity, Community, etc at the time of counselling.*
2. *After considering all the eligible resident applicants for admission, the remaining seats, if any, may be filled up with eligible non resident applicants subject to the approval of the Government.*

11 ELIGIBILITY CONDITIONS

Candidates seeking admission to Postgraduate courses should have passed the Undergraduate Degree Examinations. Refer table 7.

12 SELECTION PROCEDURE

Selection of Candidates for admission to all the Degree courses will be based on the Merit list prepared by the college, based on the following methods.

12.1 Procedure for Determining Merit Score

- Only Part III marks (Core and Allied Subjects) will be considered for calculation of percentage of marks.

Detailed procedure will be uploaded in the website later, at the time of PG Admission

13 FEE STRUCTURE

13.1 Fees Payable To Pondicherry University at the Time of Admission Only) (Subject to revision by Pondicherry University)

Fees Payable To Pondicherry University (at the Time of Admission Only) is shown in the table 8. The following fees are payable to the Pondicherry University at the time of admission by students who are graduates from other Universities.

Note: If a student after joining, leaves the Centre/College during the term he/she shall have no right to claim a refund of any portion of the remitted fee except the Caution Money Deposit.

Eligibility Conditions for PG Courses

Degree	Subject	Eligibility Conditions	
		Relevant subject at the U.G. level	Eligibility for Admission
M.A.	Hindi	B.A. Hindi or any other degree approved as equivalent to B.A. Hindi by Pondicherry University	Students who have passed their Bachelor's degree in Hindi with a minimum of 50% of marks or any degree with Hindi as a subject of study under part I/II or pass in any recognized degree awarded by the voluntary Hindi Organizations recognized by the Govt. of India.
M.Sc.	Botany	B.Sc. Botany / B.Sc. Plant Science or any other equivalent degree recognised by Pondicherry University	Candidate for admission to M.Sc. Botany shall be required to have passed B.Sc. Botany/ Plant Science with 50% of marks in non-CBCS syllabus pattern (or) Letter Grade of C with the Grade Point of 5 in CBCS syllabus pattern, in Part III (Main and Allied). Maximum age for the admission into M.Sc. Botany programme is 25.

Table 7: Eligibility Conditions for PG Courses

13.2 Fees Payable to College (Subject to Change)

Fees Payable to College for PG courses is shown in the table 9

*Fee Payable at the time of admission only.

All other fees (per annum) are payable in every year.

14 SEAT MATRIX

The seat matrix of PG courses for the academic year 2025-'26, is shown in the table 10

Fee payable to University - PG Courses

Sl.No.	Name of the Fees	Amount
1	Matriculation Fees	₹100
2	Recognition Fee for Bachelor's degree examination Conducted by other accredited Statutory Agency/ University in India	₹500
3	Recognition Fee for an examination conducted by Universities or other accredited bodies outside India	\$ 25

Table 8: Fee payable to University - PG Courses

Fee payable to College - PG Courses

Name of the Fees	MA Hindi (₹)	MSc Botany (₹)
1.*Admission Fee	10	10
2.Centre/College Calendar	50	50
3.Medical Inspection	10	10
3.Laboratory Fee	–	60
4.Reading Room	10	10
5.Athletic Association	125	125
6.College Magazine	100	100
7.College Day	100	100
8.College Development Fee	100	100
9.Fine Arts Fee	100	100
10.Stationery Fee	100	100
11.Medical Assistance Fund	10	10
12.*Identity Card	100	100
13.*Caution Money Deposit (Re-fundable)	75	75
14.Department Curriculum Pro-motion Fee	100	100
15.Students Welfare Fund	100	100
16.*Co-operative Stores	110	110
17.*Registration Fee	60	60
18.University Development Fund (Subject to revision by Pondicherry University)	50	50
19.Tuition fees - Non-Residents (per annum)	250	250

Table 9: Fee payable to College - PG Courses

PG Seat Matrix 2025-'26

Course	Total	NR	Vertical Reservation								Horizontal Reservation					To- tal
			GEN	BCM	BT	EBC	MBC	OBC	SC	ST	ESM	FF	MSP	PWD	Rural	
MA Hindi	30	5	12	3	0	0	2	4	4	0	0	1	1	1	0	30
MSc Botany	30	5	13	2	0	0	2	4	4	0	1	1	0	2	0	30
Total	60	10	25	5	0	0	4	8	8	0	1	2	1	3	0	60

Table 10: PG Seat Matrix 2025-'26

15 SPECIAL FEATURES

The courses at this college are run on the Semester pattern. An academic year consists of 2 semesters of 15-16 weeks each. The College works from Monday to Friday. The College has qualified faculty in each discipline and a very effective Teacher-Student ratio (1 : 5). Academic programmes include formal lectures, tutorials, integrated MOOCs, intensive programmes, group discussions, directed library work, projects, assignments, seminars, etc.

All students (except students of Malayalam and Hindi) shall write examinations in English (except language papers) which is the medium of instruction. The answer scripts written in any other language than the relevant one, which is the medium of instruction, will not be valued.

1. Students' Co-operative Stores

It is mandatory for all students to be members of the Students' Co-operative Stores

2. Attendance

Students are required to attend a minimum of 75% of the classes actually held in each semester, failing which they may not be permitted to appear for the University examinations.

3. Discipline

The College aims at maintaining the highest standard of discipline amongst its students. The students shall cooperate and abide by any general or special rules prescribed from time to time by the College and shall give a written undertaking thereof in the form prescribed. This form has to be signed by students and parents/guardians before the Principal of the College.

- (a) Students shall not associate themselves with any political party or organisation within or outside the college campus.
- (b) Use of alcohol and intoxicating drugs inside the College premises is strictly prohibited.
- (c) Students shall desist from agitations and demonstrations.
- (d) Every student shall carry his/her Identity Card issued by the College Authorities.
- (e) Any act of disobedience or misconduct on the part of a student will be promptly reported to their respective parent/guardian and will be seriously viewed, attracting suspension, expulsion and the like depending upon the degree of misconduct.
- (f) The Principal has the right to issue the Transfer Certificate to any student at any time in the course of the study on account of his/her indiscipline or non-payment of fees/dues on time or continuous absence from class for more than 10 days and ask him/her to leave the College.
- (g) Ragging is strictly prohibited as per the notification issued by the Ministry of Education, Government of India, New Delhi (vide their letter No. 9-18/2008 [U-5] dated 29th April, 2008) with a penalty ranging up to 2 years of imprisonment. If any student indulges in any form of ragging, he/she will be summarily rusticated from the College. Candidates and Parents have to sign the undertaking at the time of admission.

16 LIST OF ANNEXURES

ANNEXURE - I

FORMAT OF CERTIFICATES FOR PUDUCHERRY UT RESIDENTS' QUOTA

1. Candidates seeking admission under the UT of Puducherry residents' quota seats must furnish Permanent Integrated Certificate as per G.O. M.s. No.13, Dt.24.2.2007. of the Department of Revenue & Disaster Management, Puducherry or separate certificate in the prescribed format issued by the Taluk Office concerned.

[OR]

2a. Certified that Shri. / Smt. / Kumari passed the Higher Secondary / any other higher public examination/UG Degree in the year and for that purpose has undergone his/her academic studies continuously for five successive classes in the following recognized institution(s) in the UT of Puducherry.

Sl. No.	Name of the Institution (s)	Date(s) attended
1		
2		

Signature of the Head of the Institution last attended with office seal

Place:

Date:

2b. Certified that the said Shri./Smt./Kumari has resided in the UT of Puducherry continuously for five years during the period of his/her study mentioned in the certificate 2(a) above.

Tahsildar/Deputy Tahsildar Name of the Officer: (Office Seal)

Place:

Date:

[OR]

3a. Certified that Shri./Smt Father /Mother of Shri./Smt./Kumari is a Puducherry Government employee/Central Government Employee/Employee of which is a Public Sector Undertaking run wholly/substantially by the Central Government/Puducherry Administration and he/she is presently posted and has been serving in the UT of Puducherry since (Continuous THREE years is mandatory).
(Please indicate the date from which he/she has been serving in the UT of Puducherry).

Name & Designation of Head of the Office (Office Seal)

Place:

Date:

[OR]

4. Certified that Shri./Smt.- Designation. Father/Mother of Shri./Smt./Kumari was a Defence Personnel/Central Paramilitary Force and was killed / disabled in harness during the year

(Enclose separately the document to prove that you have declared any place in UT of Puducherry as their home town).

Name and Designation of Head of the Office/OC of Unit (Office Seal)

Place:

Date:

17 QUERIES/HELP-DESK

To enquire about PG admission procedures, contact help-desk numbers

PG Hindi : 8330091224, 9387821205

PG Botany : 9447646034, 6238586116

1. General Queries - **0490-2332319 (during office hours)**
2. Admission E-mail : **admission@mggacmahe.ac.in**
3. College E-mail : **mggac.mahe@nic.in**
4. The details are available at our office :

Dr. K K Sivadasan

Principal

Mahatma Gandhi Government Arts College

Chalakkara, New Mahe PO

Mahe - 673 311

9446032319

0490-2332319

mggac.mahe@nic.in

5. Website : **www.mggacmahe.ac.in**

18 OFF-LINE APPLICATION FORM - PG COURSES (2025-'26)

The applicants to PG courses are directed to take the print out of the application form, fill it, pay the fee (Refer section 6 for fee details) and send the filled-in application form (including copies of SSLC, BA/BSc Mark sheets of all semesters, fee payment details) to the following address.

**The Principal, Mahatma Gandhi Government Arts College,
Chalakkara, Mahe-673311**

The candidates can also submit the completed application form with all supporting documents, directly at the college office.

16. Fill the following table only if the answer of 13 is 'YES'

Caste (FC/M-BC/OBC/BCM/SC/ST/Migrant-OBC/Others)	Grandchild of freedom fighter ?	Whether Person with Disabilities ?	Whether eligible for sports quota ?	Eligible for Defense or ex-servicemen quota ?	Whether from rural area in Puducherry ?

17. Fill this only if the answer of 13 is 'YES'

Were you in NSS/NCC/Scouts & Guides for 2 years in BA/BSc level with more than 75% attendance ? ☐ Yes ☐ No

18. Details of Qualifying Examinations Passed (BA/BSc)

Degree	Main Subject
College	
University	

19. Details of Marks/Grades scored in BA/BSc**19 a) Part I : Language Courses (Total of All Semesters)**

Subject	Marks Obtained	Max. Marks	%	Grade Point	Credit Point	CGPA	Year of Passing

19 b) Part II : English (Total of All Semesters)

Subject	Marks Obtained	Max. Marks	%	Grade Point	Credit Point	CGPA	Year of Passing
English							

19 c) Part III : Main (Core) and Allied (Subsidiary) Subjects

Semester I - Marks/Grade as applicable. Don't include Part IV Non-Core Subjects

Sl.No	Subject	Marks scored	Maximum marks	Grade	Credit	Grade point	Credit point	Year of Passing
1								
2								
3								
4								
5								
6								
7								
8								
Total								

Semester II - Marks/Grade as applicable. Don't include Part IV Non-Core Subjects

Sl.No	Subject	Marks scored	Maximum marks	Grade	Credit	Grade point	Credit point	Year of Passing
1								
2								
3								
4								
5								
6								
7								
8								
Total								

Semester III - Marks/Grade as applicable. Don't include Part IV Non-Core Subjects

Sl.No	Subject	Marks scored	Maximum marks	Grade	Credit	Grade point	Credit point	Year of Passing
1								
2								
3								
4								
5								
6								
7								
8								
Total								

Semester IV - Marks/Grade as applicable. Don't include Part IV Non-Core Subjects

Sl.No	Subject	Marks scored	Maximum marks	Grade	Credit	Grade point	Credit point	Year of Passing
1								
2								
3								
4								
5								
6								
7								
8								
Total								

Semester V - Marks/Grade as applicable. Don't include Part IV Non-Core Subjects

Sl.No	Subject	Marks scored	Maximum marks	Grade	Credit	Grade point	Credit point	Year of Passing
1								
2								
3								
4								
5								
6								
7								
8								
Total								

Semester VI - Marks/Grade as applicable. Don't include Part IV Non-Core Subjects

Sl.No	Subject	Marks scored	Maximum marks	Grade	Credit	Grade point	Credit point	Year of Passing
1								
2								
3								
4								
5								
6								
7								
8								
Total								

Total Marks (/Total Credit Point)
Obtained in Part III

Maximum Marks (Part III)
(/Total Credit)

Percentage of Marks :

No. of Attempts :

19 d) Part IV and Part V : Non-Core Subjects

All semesters - Marks/Grade as applicable. Don't include Part IV Non-Core Subjects

Sl.No	Subject	Marks scored	Maximum marks	Grade	Credit	Grade point	Credit point	Year of Passing
1								
2								
3								
4								
5								
6								
7								
8								
Total								

20. Occupation of Father

21. Occupation of Mother

22. Annual Family Income

₹

Declaration

I hereby declare that all the information given by me in this application is true and correct to the best of my knowledge and belief. I also note that if any of the above statements are found to be incorrect or false or any information or particulars have been suppressed or omitted there from, I am liable to be disqualified and my admission may be canceled. I have read and understand the Rules & Regulations From the prospectus as well as, from the website.

Date

Signature of Parent/Guardian

Signature of the Applicant

Note :

1. Fill all the fields with correct data as per the requirements
 2. Enclose self attested copies of all the supporting documents to prove details furnished (Plus Two mark-sheets, Degree mark-lists of all semesters, Consolidated Mark/Grade sheet, Provisional/Original Degree Certificate)
 3. Resident candidates should enclose the required supporting documents to prove the claims **13 to 17**
-

FOR OFFICE USE ONLY**Qualifying Examination Marks/Percentage**

--	--

Merit Mark/Percentage

--	--

Rank

--

19 ANTI-RAGGING AFFIDAVIT (2025-'26)



GOVERNMENT OF PUDUCHERRY
MAHATMA GANDHI GOVERNMENT ARTS COLLEGE, MAHE
 P.O. NEW MAHE - 673 311
www.mggacmahe.ac.in
mggac.mahe@nic.in
admission@mggacmahe.ac.in
 0490-2332319



RAGGING AND REGULATIONS ON CURBING THE MENACE OF RAGGING AS PER THE 2009 UGC GUIDELINES

What is Ragging?

- Any rude word or deed that causes annoyance, hardship or physical or psychological harm to any other student
- Raising fear or apprehension in a fresher, junior or any student
- Forcing a student to do anything that will cause shame or embarrassment
- Indulging in any undisciplined activity that adversely affects the physique or psyche of a student

Undertaking by Student

I _____ S/o. D/o. of Mr./Mrs./Ms. _____ have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/State Government in the regard. I have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, and have carefully gone through it.

I hereby undertake that

- I will not indulge in any behavior or act that may come under the definition of ragging
- I will not participate in or abet or propagate ragging in any form
- I will not hurt anyone physically or psychologically or cause any other harm

I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the UGC Regulations mentioned above and/or as per the law in force. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be canceled.

Signed on _____ of the month _____ of the year _____

Name _____

Signature _____

Undertaking by Parent/Guardian

I _____ F/o. M/o. G/o _____ have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/State Government in this regard as well as the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009. I assure you that my son/daughter/ward will not indulge in any act of ragging. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the UGC Regulations mentioned above and/or as per the law in force.

Signed on _____ of the month _____ of the year _____

Name _____

Signature _____

All admitted students should enter the Reference ID of the filled-in anti-ragging on-line affidavit in the UGC portal https://www.antiragging.in/affidavit_affiliated_form.php

Reference ID

20 RULES REGARDING MOBILE PHONE/SMART PHONE/LAPTOPS AND OTHER ELECTRONIC GADGETS USAGE (2025-'26)



GOVERNMENT OF PUDUCHERRY
MAHATMA GANDHI GOVERNMENT ARTS COLLEGE, MAHE
 P.O. NEW MAHE - 673 311
www.mggacmahe.ac.in
mggac.mahe@nic.in
admission@mggacmahe.ac.in
 0490-2332319



RULES REGARDING MOBILE PHONE/SMART PHONE/LAPTOPS AND OTHER ELECTRONIC GADGETS USAGE

General Rules for all students

- Students are permitted to bring mobile phones and laptops to College.
- Mobile phones and electronic gadgets can be used only for academic purposes inside the campus.
- Mobile phones should be in silent mode while on the College campus.
- Students indulging in inappropriate use of mobile phones or electronic gadgets on campus will have to face the disciplinary action prescribed by the college.

Name of Student :

Name of Parent/Guardian :

Application No :

Class :

Mobile Number (Student) :

Mobile Number (Parent) :

Date :

Undertaking by Student

I am aware of the norms specified by the college for mobile phone and laptop usage. If I am found breaking norms, I will abide by the disciplinary action taken by the college. For any consequence of my misusing the mobile phone/laptop/electronic gadgets, I will not hold the college responsible.

Signature of Student :

Undertaking by Parent/Guardian

I am aware of the norms specified by the college for mobile phone and laptop usage. If my son/- daughter is found breaking norms, we will abide by the disciplinary action taken by the college. For any consequence of my son/daughter misusing the mobile phone/laptop/electronic gadgets, I will not hold the college responsible.

Signature of Parent :

21 INSTRUCTIONS TO THE ADMITTED STUDENTS (2025-'26)



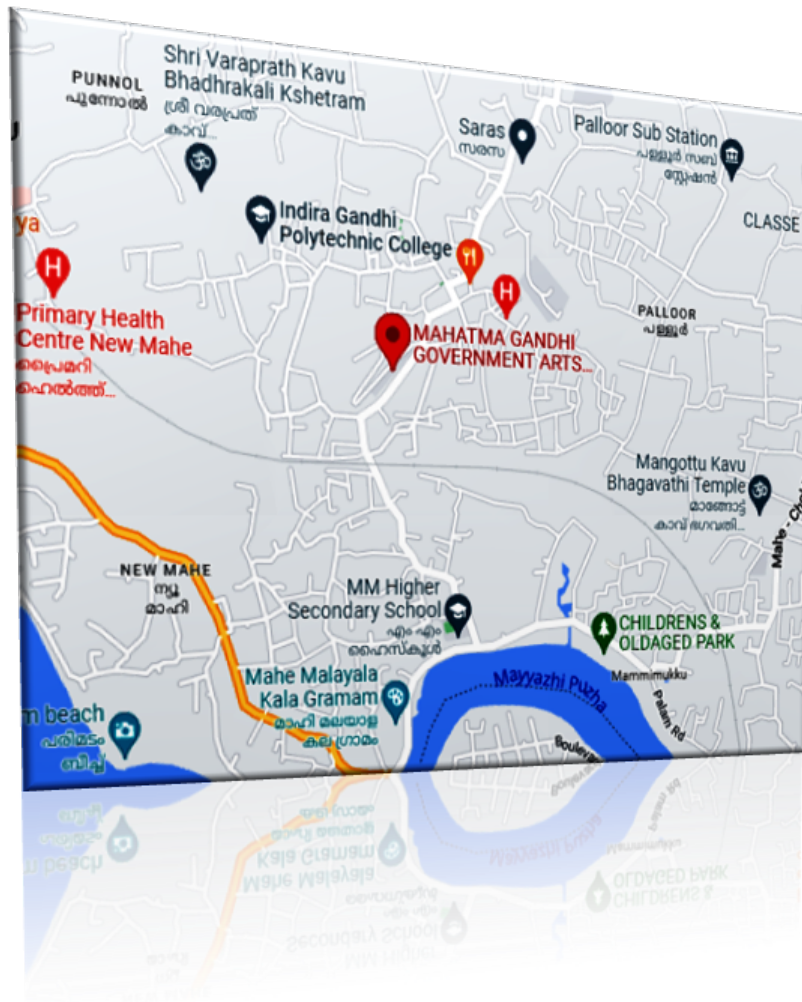
GOVERNMENT OF PUDUCHERRY
MAHATMA GANDHI GOVERNMENT ARTS COLLEGE, MAHE
P.O. NEW MAHE - 673 311
www.mggacmahe.ac.in
mggac.mahe@nic.in
admission@mggacmahe.ac.in
0490-2332319



INSTRUCTIONS TO THE ADMITTED STUDENTS (2025-'26)

1. Student should strictly follow all the rules and regulations of the college
 2. Student should observe strict discipline and decorum at the institute and in case of any indiscipline or misconduct, student will be liable to be expelled from the institute
 3. If any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution
 4. College reserves the right to detain student from Exams or take any other action as considered necessary, for non payment of fee dues or Student's attendance are short to the requirement of the university
 5. Students remaining continuously absent for 7 days without permission is liable to be excluded from the rolls and re-admission may be sought for.
 6. No student is allowed to leave the College premises except on the strength of a letter of request from his/her guardian and sanctioned by the Principal.
 7. Any damage to College property should be compensated by the students concerned
 8. Students are forbidden from keeping or consuming liquor, intoxicating drinks or narcotics. If anybody is found in possession of the same, severe action will be taken against them. It will be treated as crime and dealt with as **Law and Order** problems by competent authorities.
 9. Students are responsible and answerable to the College authorities for their conduct in and out of the College
 10. Students with less than 60% attendance are not eligible to appear for the university examinations. They have to redo the semester in the next academic year after obtaining necessary permission from the university.
 11. Students are prohibited from organising any meeting or entertainments in the college or collecting money for any purposes without the permission of the Principal.
 12. It shall be the duty of every student to keep the college and the campus neat and clean.
-

Click the following image to get the location (Google-Map) of the college



Compiled on 2025/07/13 at 20:08:00