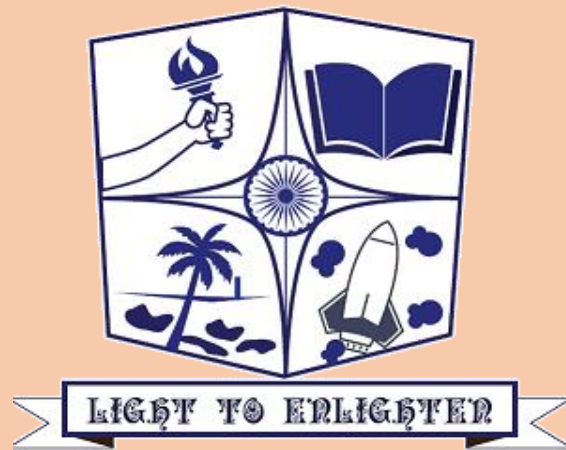
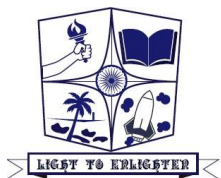


***MAHATMA GANDHI GOVERNMENT ARTS
COLLEGE, MAHE***



POLICY DOCUMENT ON E - GOVERNANCE



GOVERNMENT OF PUDUCHERRY
MAHATMA GANDHI GOVERNMENT ARTS COLLEGE, MAHE
(Affiliated to Pondicherry University & Accredited (Second Cycle)
with B grade by NAAC)



CHALAKKARA, P. O. NEW MAHE - 673 311

www.mggacmahe.ac.in

mggac.mahe@nic.in

Phone: 0490-2332319

POLICY DOCUMENT ON E – GOVERNANCE

POLICY STATEMENT

Electronic Governance is a top priority element in the strategy formulations at Mahatma Gandhi Government Arts College, Mahe. The college intends to implement e – governance initiatives in all the major functional aspects so that the delivery of the services offered will be more effective and efficient. A sound e – governance mechanism will also ensure greater transparency and cost effectiveness in the college administration resulting in an enhanced convenience to all its stakeholders.

POLICY OBJECTIVES

1. To govern in a transparent, accountable, and simplified manner.
2. To augment an automated workflow mechanism.
3. To strengthen ICT enabled teaching practices in the college.
4. To provide easy access to information for the stakeholders.
5. To establish an automated library in the college.

The College aims to accentuate its e – governance priorities in the following areas:

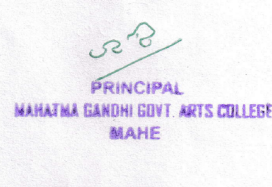
1. **College Website:** The college website is the main source of information and it showcases all the activities and events of the college. In order to improve the site functionality and features, a committee for Information and Communication Technology has been constituted in the college. The main function of this committee is to coordinate the various activities associated with e – learning and website management. This committee oversees the process of maintaining and updating the website on a regular basis with specific emphasis on improving the website features for easy navigation and improved site functionality.
2. **College Administration:** The Government of Puducherry has directed all the departments to switch to complete e – office in a mission mode within a stipulated time line. The Directorate of Higher and Technical Education, Government of Puducherry has hired a Pune based I.T. firm to develop a College Management System software for all the Government and Society Colleges of Puducherry.



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MAHE

As per the directions of the Director, Directorate of Higher and Technical Education, Government of Puducherry, a College Management System implementation committee has been constituted under a Nodal Officer in the college. The proposed College Management System software has exclusive features relating to college administration.

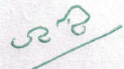
- 4. Accounts and Finance:** The office of Mahatma Gandhi Government Arts College, Mahe, uses Pay Soft software for all the pay related calculations. The drawing and disbursing officer of the college has the log in access in the Pay Soft portal. The Pay Soft site is designed and developed by National Informatics Center and is maintained by the Directorate of Accounts and Treasuries, Government of Puducherry. The Budget Estimation, Allocation and Monitoring System (BEAMS) of the finance department of the Government of Puducherry is the site relating to all the information for budgetary allocations and budget estimates. All the government orders relating to budgets and accounting manuals can be accessed through the BEAMS website. The drawing and disbursing officer of the college has login access into this site. The BEAMS site is designed and developed by National Informatics Center, Pune. All the public procurement of the goods and services of Mahatma Gandhi Government Arts College is being done through the Government e Market (GEM) portal. This portal provides the tool for e – bidding, reverse e – auction and demand aggregation to facilitate the government users achieve the best value for their money. The college has bank accounts for funds transfer via Public Financial Management System (PFMS). The funds allocated to the college under the Rastriya Uchhatar Shiksha Abhiyan (RUSA) and major research funds are channelized to the college bank accounts through the Public Financial System.
- 5. ADMISSION PROCESS:** The admission procedure of Mahatma Gandhi Government Arts College, Mahe is being completely managed through an online mode from the academic year 2020 – 2021. Online applications are invited from eligible candidates for admissions to the under graduate and post graduate courses. Candidates can submit their online application forms through the college website. Information brochure, important guidelines for the submission of application, publication of rank list, allotment memo to the students can be accessed through the college website. In the academic year 2024 – 2025, an android mobile application was developed as an additional support to the students to manage the admission process.
- 6. EXAMINATION:** Enrolment and registration of the newly admitted degree first year students, submission of examination application forms, uploading of internal assessment and practical marks is completely online. The college avail the services of online admission and student information system (OASIS) of Pondicherry University. The examination wing of the college uses an exam planner software based on C++ application which enables a randomized seating arrangement for the students appearing the semester examination.

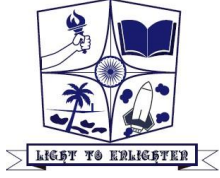


- 7. LIBRARY:** Mahatma Gandhi Government Arts College, Mahe has a well-stacked library with over 50,000 volumes of books and a large number of dailies, weeklies, periodicals, and journals. The college aims to completely automate the library tasks by introducing an Integrated Library Management System. The college plans to subscribe e – Granthalaya’s version 4.0 to transform its library into a digital e – library. In order to accelerate the library automation, a Library Management Committee has been constituted in the college.
- 8. STUDENTS GRIEVANCES REDRESSAL:** The Students Grievances Redressal Cell of Mahatma Gandhi Government Arts College, Mahe has an e – mail account which provides an e – platform to the students to express their grievances.
- 9. DIGITAL PLATFORM FOR ALUMNI:** In order to effectively integrate the alumni database, the National Informatics Centre, Mahe, has developed an Alumni Android Application for the college which is published in the Google Play Store.
- 10. REGULAR FEEDBACK MECHANISM –** The college uses web-based feedback mechanism relating to its curriculum and governance from prominent stakeholders like parents, students, faculty members and the alumni. The college administration utilizes the consolidated feedback to create a supportive environment to strengthen the teaching learning and evaluation initiatives in the college.

LIGHT TO ENLIGHTEN




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MAHE



GOVERNMENT OF PUDUCHERRY
MAHATMA GANDHI GOVERNMENT ARTS COLLEGE, MAHE
(Affiliated to Pondicherry University & Accredited (Second Cycle)
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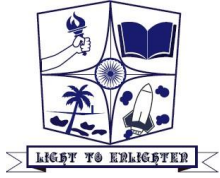
CHALAKKARA, P. O. NEW MAHE - 673 311

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mggac.mahe@nic.in

Phone: 0490-2332319

SCREEN SHOTS OF THE USER INTERFACES OF EACH MODULE



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Criteria 6
Governance, Leadership, and
Management



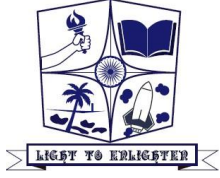
Supporting documents
for
Criterion 6

(Key Indicator 6.2)

Implementation of E governance in areas of operation:

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

(6.2.2)



GOVERNMENT OF PUDUCHERRY
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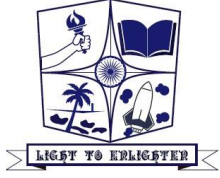
Phone : 0490-2332319

**ADMINISTRATIVE OFFICE OF MAHATMA GANDHI GOVERNMENT ARTS COLLEGE,
MAHE**




PRINCIPAL
MAHATMA GANDHI GOVT ARTS COLLEGE





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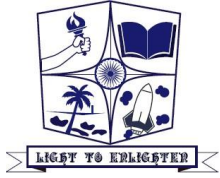
Phone : 0490-2332319

OPTICAL FIBRE INTERNET CONNECTION WITH 5 ACCESS POINTS




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Phone : 0490-2332319

PAY SOFT

PAY SOFT IS THE SOFTWARE USED FOR ALL TYPES OF PAY RELATED CALCULATIONS ON BEHALF OF THE DRAWING AND DISBURSING OFFICER OF THE COLLEGE.



 **GPS Map Camera**

New Mahe, Puducherry, India

PG9M+G84, Punnol, New Mahe, Puducherry 670102, India

Lat 11.718755°

Long 75.533241°

10/01/24 12:27 PM GMT +05:30


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Phone : 0490-2332319

**BUDGET ESTIMATION, ALLOCATION AND MONITORING SYSTEM WITH A LOGIN ID FOR
THE DRAWING AND DISBURSING OFFICER OF THE COLLEGE.**

**Budget Estimation, Allocation & Monitoring System**
Finance Department, Government of Pondicherry

BEAMS

Important Links

- [Budget at a Glance 2024-25**NEW**](#)
- [AFS 2024-2025 **NEW**](#)
- [B.E 2024-25 **NEW**](#)
- [BE Communication Order \(2024-25\)](#)
NEW
- Hon'ble Chief Minister's Budget Speech 2024-2025 ([English](#) / [Tamil](#))
- Hon'ble Lt.Governor's Speech 2024-25 ([English](#) / [Tamil](#))
- [NEW Bill Types from 1st Apr 2023](#)

ADMIN's LOGIN

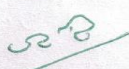
CO's LOGIN

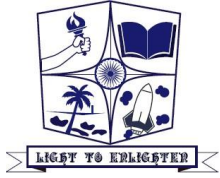
DDO's LOGIN

BEAMS Notices

- Click here to go to the Budget portal
- Proforma for release of fund in BEAMS
- PROCEDURE FOR SURRENDER FROM ADMIN TO ADMINFD
- PROCEDURE FOR PREPARATION OF NIL BILL
- Manual for CHALLAN ENTRY (REDUCTION IN EXPENDITURE)
- Guidelines to make CashFlow
- MANUAL FOR PREPARATION OF
- AUTHORISATION SLIP FOR VARIOUS TYPES OF PAY / WAGES BILLS




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GOVERNMENT OF PUDUCHERRY
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Phone : 0490-2332319

GOVERNMENT e MARKET PLACE (GeM)

ALL THE COMMON USE GOODS AND SERVICES OF THE COLLEGE ARE PROCURED ONLINE THROUGH THE GeM PORTAL.

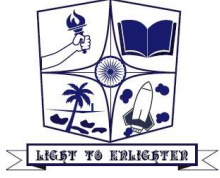
GPS Map Camera

New Mahe, Puducherry, India
PG9M+G84, Punnol, New Mahe, Puducherry 670102, India
Lat 11.718755°
Long 75.533239°
10/01/24 12:31 PM GMT +05:30

Google

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GOVERNMENT OF PUDUCHERRY
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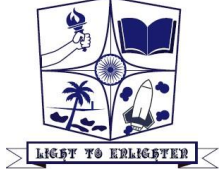
Phone : 0490-2332319

PUBLIC FINANCIAL MANAGEMENT SYSTEM (PFMS)

Mahatma Gandhi Government Arts College, Mahe is registered with the Public Financial Management System and is receiving grants and payments under the Direct Benefit Transfer scheme of Public Financial Management System.


PRINCIPAL
MAHATMA GANDHI GOVT ARTS COLLEGE





GOVERNMENT OF PUDUCHERRY
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mggac.mahe@nic.in

Phone : 0490-2332319

**COLLEGE MANAGEMENT SYSTEM (CMS) OF THE DIRECTORATE OF HIGHER AND
TECHNICAL EDUCATION, GOVERNMENT OF PUDUCHERRY**



Directorate of Higher and Technical Education
Government of Puducherry (India)

உயர் மற்றும் தொழில்நுட்ப கல்வி இயக்குனரகம்
புதுச்சேரி அரசு (இந்தியா)

College Management System

Sign In

Enter Your User ID And Password To Login.

mggac_nodal

Nodal For College

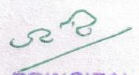
☐ Stay Signed In

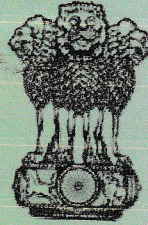
[Forgot Password?](#)

Login

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MAHE



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GOVERNMENT OF PUDUCHERRY



MAHATMA GANDHI GOVERNMENT ARTS COLLEGE, MAHE

P.O. NEW MAHE - 673 311

(NAAC B GRADE, NIRF-92 (2020), AFFILIATED TO PONDICHERRY
UNIVERSITY)

mggac.mahe@nic.in

admission@mggacmahe.ac.in

0490-2332319


PROSPECTUS

Admission to UG Courses

Online Application at

www.mggacmahe.ac.in




PRINCIPAL
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GOVERNMENT OF PUDUCHERRY
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0490-2332319



ADMISSION NOTIFICATION (2021-'22)

Online applications are invited from eligible candidates for admission to UG courses (B.A., B.Sc., B.Com.) in **Mahatma Gandhi Govt. Arts College, Mahe** for the Academic year 2021-22. The candidates can submit their online application through www.mggacmahe.ac.in from **August 18, 2021**. Last date for submission of application is **September 4, 2021** by 05:00.p.m.

For Prospectus and guidelines for submission of online application, please refer college website www.mggacmahe.ac.in

IMPORTANT DATES

Online application submission opens on **August 18, 2021**

Last date for online submission of application **September 4, 2021**

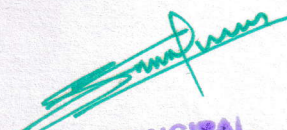
August 14, 2021

Mahe

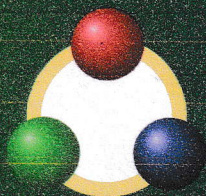
Technical Coordinator of Admissions

For Principal




PRINCIPAL
MAHATMA GANDHI GOVT. ARTS COLLEGE
MAHE

**MAHATMA GANDHI
GOVERNMENT ARTS COLLEGE**
Mahe, U.T. of Puducherry



INFORMATION BROCHURE

**ADMISSION
(Undergraduate Courses)**

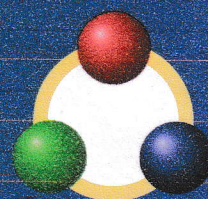
On-line Application

www.mggacmahe.ac.in

**2022-
2023**



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mggac.mahe@nic.in

admission@mggacmahe.ac.in

0490-2332319



ADMISSION NOTIFICATION (2022-'23)

Online applications are invited from eligible candidates for admission to UG courses (B.A., B.Sc., B.Com.) in **Mahatma Gandhi Govt. Arts College, Mahe** for the Academic year 2022-'23. The candidates can submit their online application through www.mggacmahe.ac.in from **July 26, 2022**. Last date for submission of application is **August 12, 2022** by 04:00 p.m.

For Information brochure and guidelines for submission of online application, please refer college website www.mggacmahe.ac.in

IMPORTANT DATES

Online application submission opens on **July 26, 2022**

Last date for online submission of application **August 12, 2022**

July 25, 2022

Mahe

Principal



[Signature]
MAHATMA GANDHI GOVT. ARTS COLLEGE
MAHE



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GOVERNMENT OF PUDUCHERRY



MAHATMA GANDHI GOVERNMENT ARTS COLLEGE, MAHE

(NAAC B GRADE, NIRF-99, AFFILIATED TO PONDICHERRY UNIVERSITY)

Information Brochure

Admission to UG Courses **2023-2024**

Online Application at

www.mggacmahe.ac.in



CHALAKKARA, P.O. NEW MAHE, MAHE - 673 311

mggac.mahe@nic.in

admission@mggacmahe.ac.in

0490-2332319



[Signature]
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GOVERNMENT OF PUDUCHERRY
MAHATMA GANDHI GOVERNMENT ARTS COLLEGE, MAHE
P.O. NEW MAHE - 673 311

www.mggacmahe.ac.in
mggac.mahe@nic.in
admission@mggacmahe.ac.in
0490-2332319



No.102/MGGAC/Admission/2023-24/23

June 3, 2023

ADMISSION NOTIFICATION (2023-'24)

Online applications are invited from eligible candidates for admission to UG courses (B.A., B.Sc., B.Com.) in **Mahatma Gandhi Govt. Arts College, Mahe** for the academic year 2023-'24. The candidates can submit their on-line application through www.mggacmahe.ac.in from **June 07, 2023**. Last date for submission of application is **June 28, 2023** by 04:00 p.m.

Application Fee : ₹ 150 (for SC/ST candidates) and ₹ 300 (for others). For Information brochure and guidelines for submission of online application, please refer college website www.mggacmahe.ac.in

IMPORTANT DATES

Online application submission opens on **June 07, 2023**

Last date for on-line submission of application **June 28, 2023**

June 3, 2023

Mahe



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PRINCIPAL
MAHATMA GANDHI GOVT. ARTS COLLEGE
MAHE

[Signature]

Principal

MAHATMA GANDHI GOVT. ARTS COLLEGE
MAHE



GOVERNMENT OF PUDUCHERRY
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P.O. NEW MAHE - 673 311
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mggac.mahe@nic.in
admission@mggacmahe.ac.in
0490-2332319



No.102/MGGAC/Admission/UG/2024-25/24

May 27, 2024

ADMISSION NOTIFICATION (2024-'25)

Online applications are invited from eligible candidates for admission to first year UG courses (B.A., B.Sc., B.Com.) in **Mahatma Gandhi Govt. Arts College, Mahe** for the academic year 2024-'25. The candidates can submit their on-line application through www.mggacmahe.ac.in from **May 29, 2024**. Last date for submission of application is **June 12, 2024** by 04:00 p.m.

Application Fee : ₹ 150 (for SC/ST candidates) and ₹ 300 (for others). For Information brochure and guidelines for submission of online application, please refer college website www.mggacmahe.ac.in

IMPORTANT DATES

Online application submission opens on **May 29, 2024**

Last date for on-line submission of application **June 12, 2024**

May 27, 2024

Mahe




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MAHE

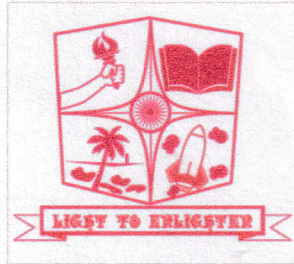

Principal
MAHATMA GANDHI GOVT. ARTS COLLEGE
MAHE



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GOVERNMENT OF PUDUCHERRY

DIRECTORATE OF HIGHER AND TECHNICAL EDUCATION



MAHATMA GANDHI GOVERNMENT ARTS COLLEGE, MAHE

(NAAC B GRADE, NIRF : 101-150 (2023), AFFILIATED TO PONDICHERRY
UNIVERSITY)

Information Brochure

Admission to UG Courses 2024-2025

Online Application at

www.mggacmahe.ac.in



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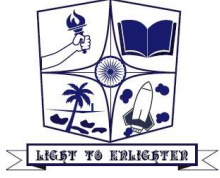
mggac.mahe@nic.in

admission@mggacmahe.ac.in

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[Signature]
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GOVERNMENT OF PUDUCHERRY
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Phone : 0490-2332319

SMART CLASS ROOMS WITH INTERACTIVE DIGITAL BOARDS.

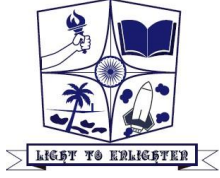
DETAILS:

1. YODA INTERACTIVE PANEL.
2. INSTALLED IN THE DEPARTMENT OF COMMERCE, DEPARTMENT OF PHYSICS, DEPARTMENT OF ENGLISH AND DEPARTMENT OF ZOOLOGY.




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Phone : 0490-2332319

SMART CLASS ROOMS WITH INTERACTIVE DIGITAL BOARDS.

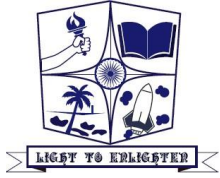
DETAILS:

1. L.G. INTERACTIVE PANEL.
2. INSTALLED IN THE DEPARTMENT OF BOTANY, DEPARTMENT OF CHEMISTRY, DEPARTMENT OF COMPUTER SCIENCE, DEPARTMENT OF ECONOMICS, DEPARTMENT OF MALAYALAM, AND DEPARTMENT OF MATHEMATICS.




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GOVERNMENT OF PUDUCHERRY
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with B grade by NAAC)



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mggac.mahe@nic.in


Phone : 0490-2332319

STUDENT'S CORNER IN THE COLLEGE WEBSITE

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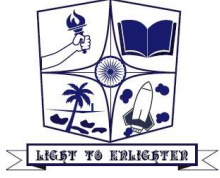
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- Application Forms
- Examinations and Results
- Grievance Redressal Cell
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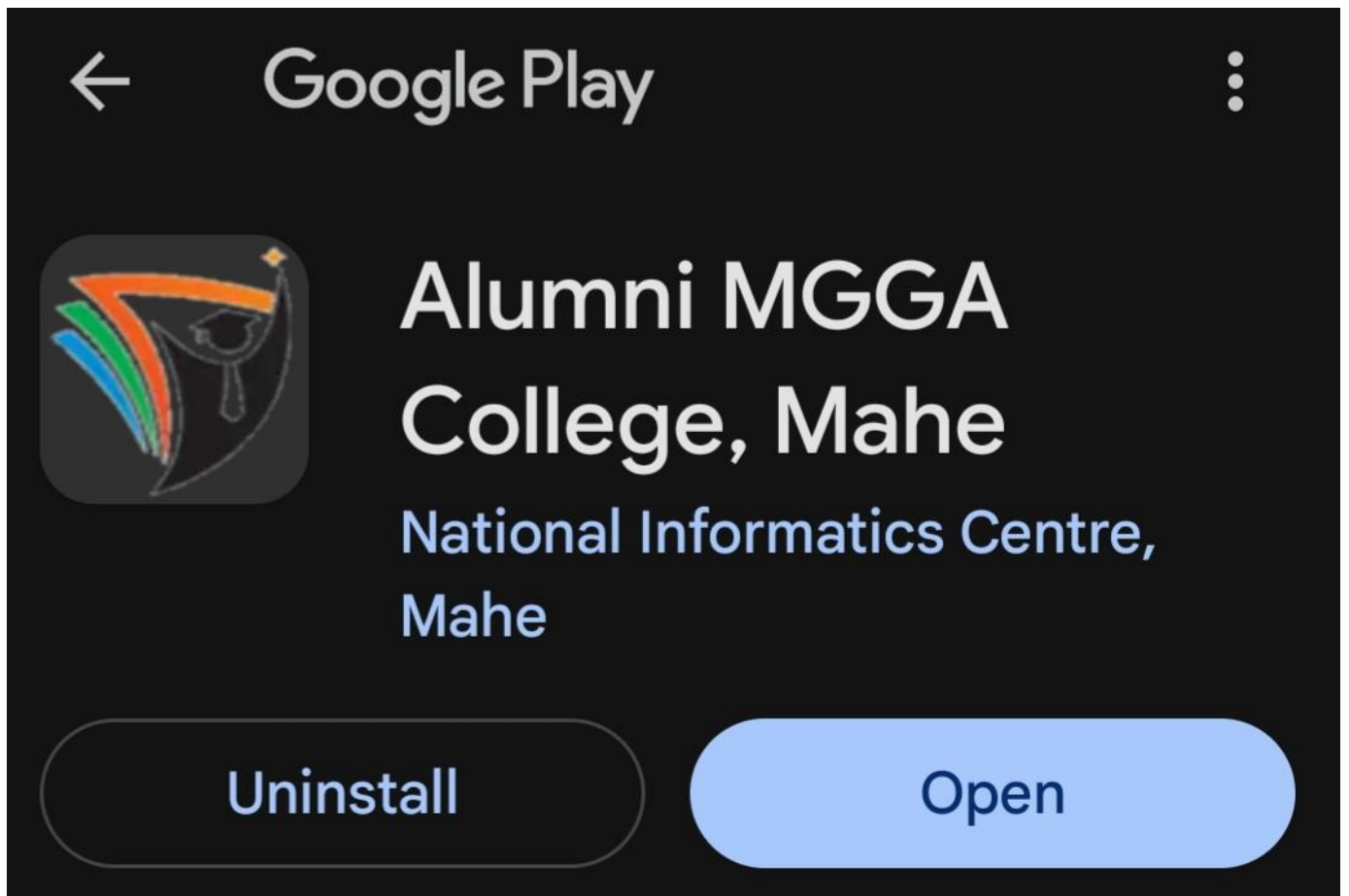
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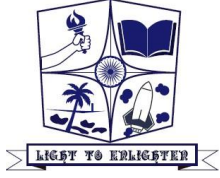
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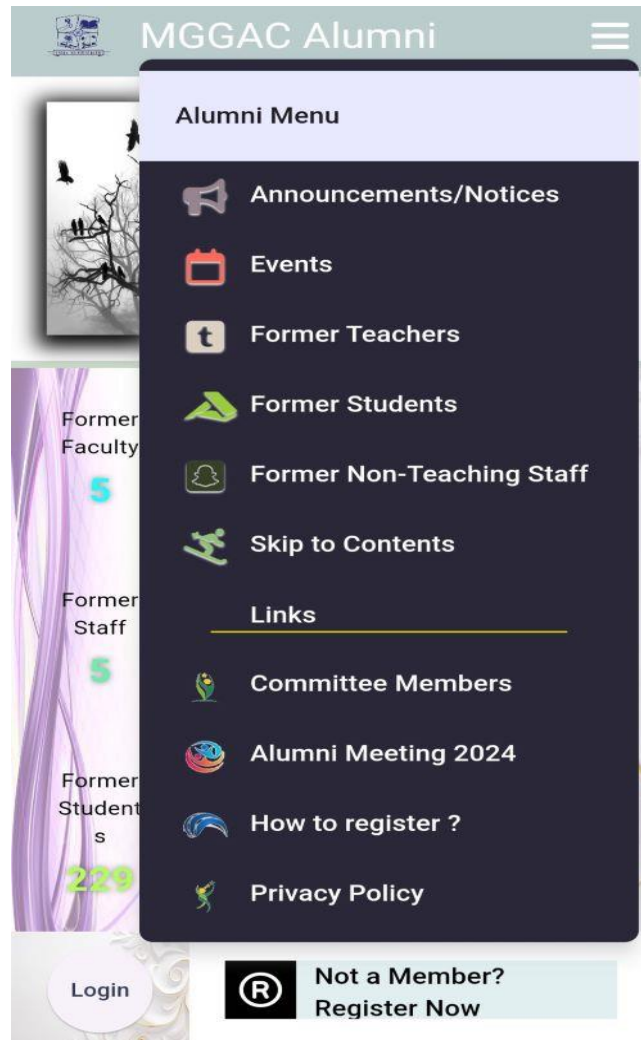
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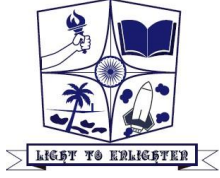
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ONLINE ADMISSION AND STUDENT INFORMATION SYSTEM (OASIS)

THE COLLEGE USES OASIS FOR ALL TYPES OF REGISTRATION AND EXAMINATION RELATED WORK OF THE STUDENTS. IT IS DEVELOPED AND MAINTAINED BY PONDICHERRY UNIVERSITY. COLLEGE CODE OF MAHATMA GANDHI GOVERNMENT ARTS COLLEGE IS 1004.

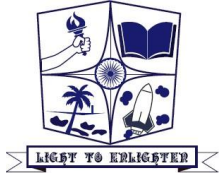
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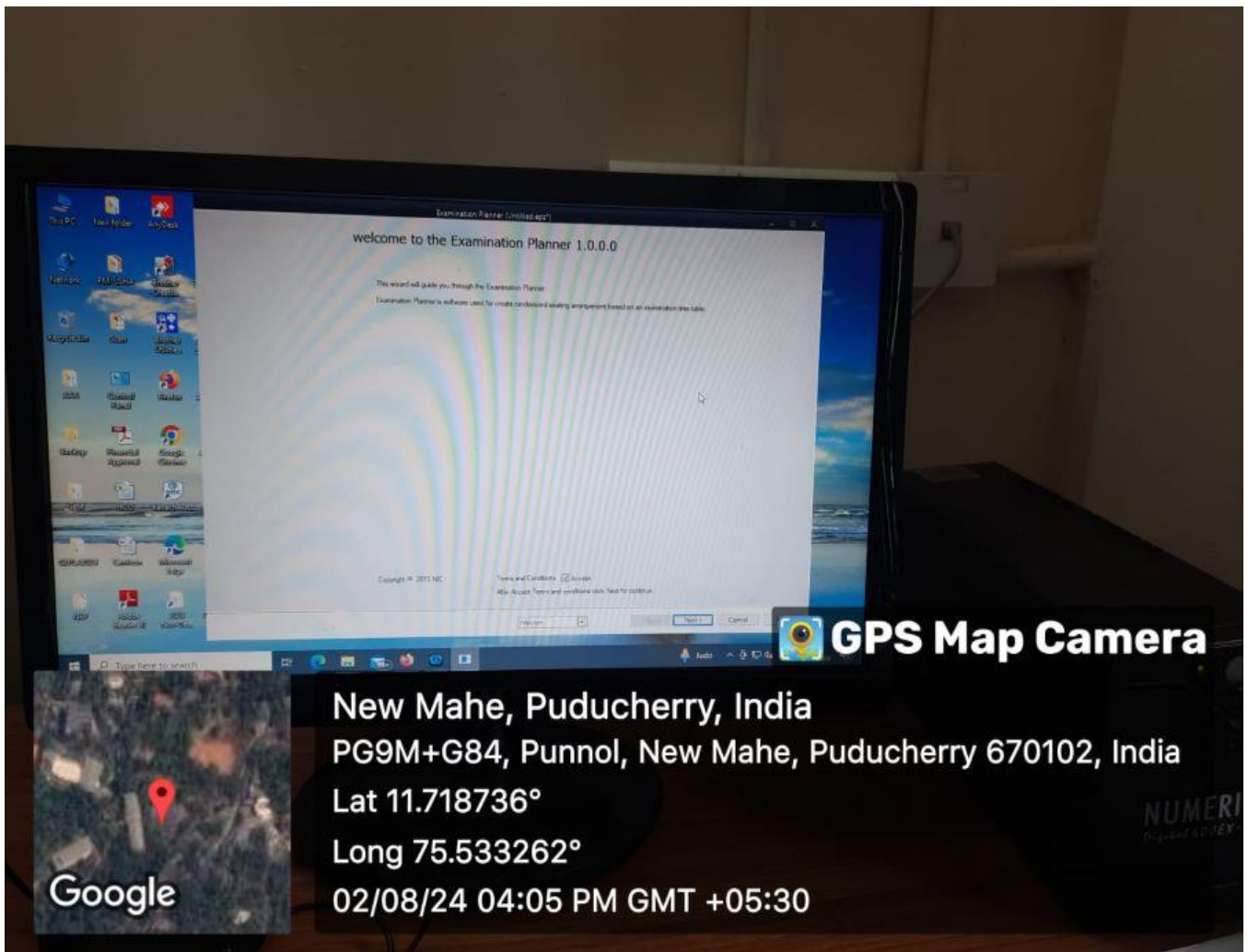
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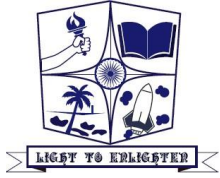
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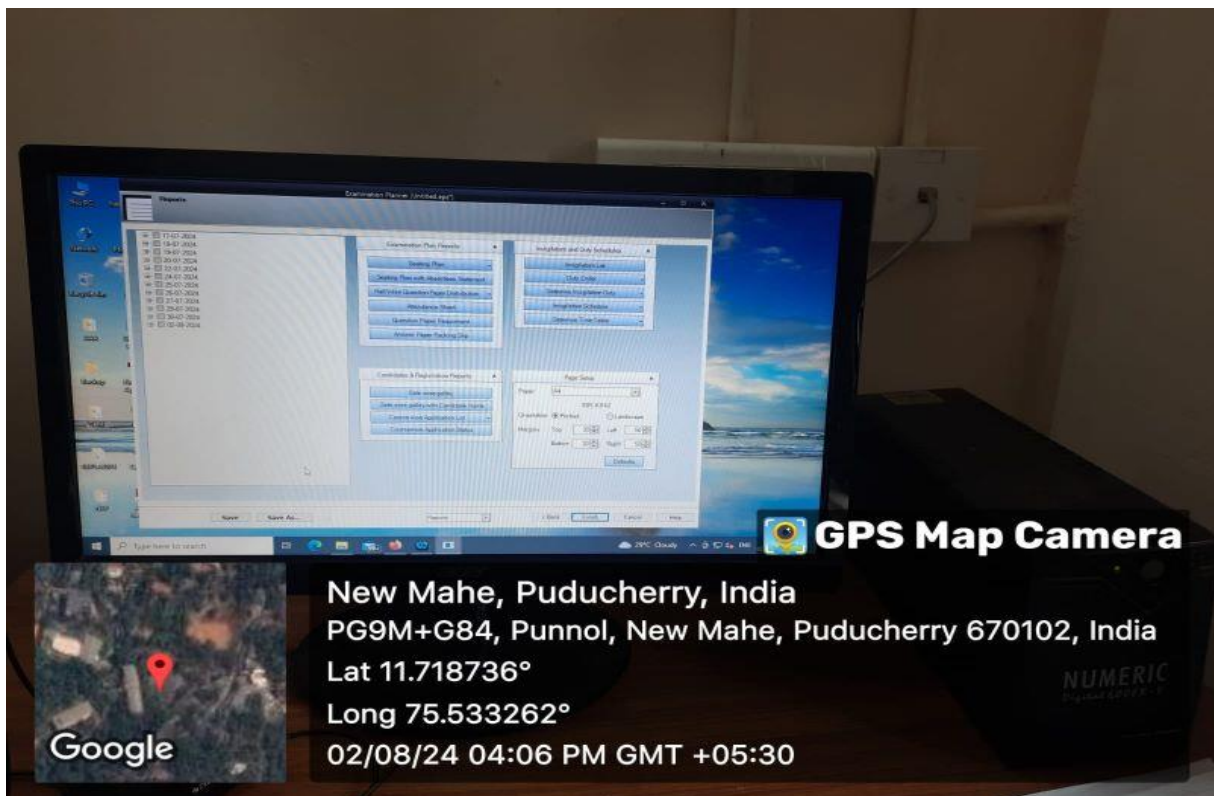
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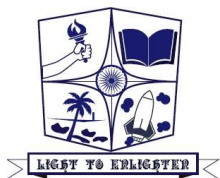
Main Features:

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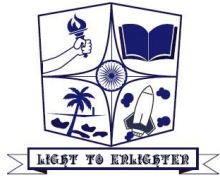


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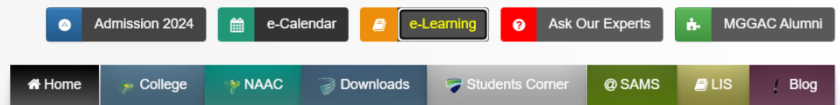
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